

**Commonwealth of Virginia  
Database Index Reporting Form**

**1. Public Body Name & Numeric Code:** Virginia Tourism Authority (320)

**4. Point of Contact:** Pat Arthur

**2. Database Title:** Bed and Breakfast Reservation/Billing System

**5. Phone Number:** 804-371-8119

**3. Database Acronym:** BNB

**6. Signature & Date:**

*Pat Arthur*  
*July 16, 1999*

**7. Database Description and Contents:**

Provides central storage for information pertaining to Reservations and Billing for participating Bed and Breakfast located in the state of Virginia. This system is used by the Virginia Tourism Authority in their Washington D. C. Office. The system generates invoices, posts receipts, generates a transmittal form for the Accounting Department reflecting monies collected, prints monthly and daily summary reports reflecting revenue generated by the office.

**Note:** Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.

**8. Date of Last Update:** July 12, 1999

**9. Frequency of Update:** \_\_\_ Daily, \_\_\_ Weekly, \_\_\_ Monthly, Other: As needed

**10. Formats Available and Schedule of Fees:**

**a. Format** Text delimited, or any SQL supporting database (Access, oracle, Informix, Foxpro, etc.)

**b. Cost** None/Variable

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).